



CITY OF AUSTIN

Austin Transportation Department

Residential Permit Parking Program

1501 TOOMEY RD., AUSTIN, TX 78704
Phone (512) 974-7828

General Description:

The purpose of the Residential Permit Parking (RPP) Program is to mitigate adverse and chronic levels of commuter or non-resident parking along streets with adjacent residential properties. The desired outcome of RPP is to increase the amount of on-street parking available to residents and their guests while balancing the needs of others who desire to park along the street. The program does not guarantee or assign specific spaces for residential vehicles, and the regulation of parking through RPP shall be the least restrictive that best mitigates the documented problem.

Application Fee: \$350.00 (for the review process)

1. Must accompany application packet.
2. City of Austin **accepts: credit card, exact cash or check for payment.**
3. Any checks should be made out to the City of Austin, Austin Transportation Department.

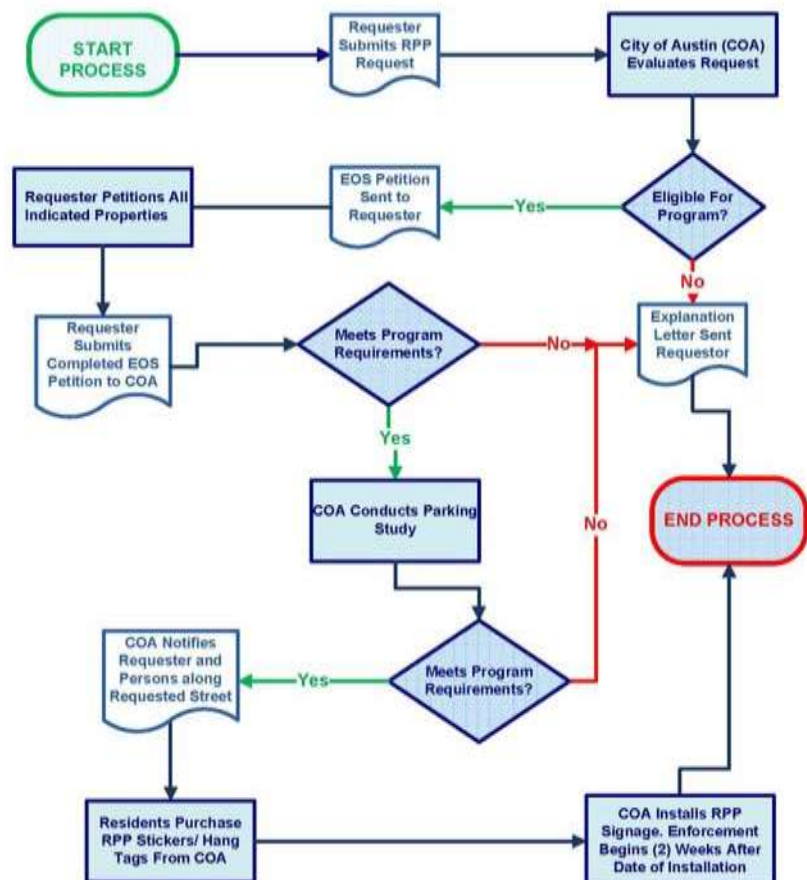
The zone application process follows the general flowchart shown here.

Application:

The initial request for RPP must originate from a resident or owner whose residential property abuts the requested street segment. The requester must be willing to:

- Be considered the requester of record and act as the primary contact for the request
- Take responsibility for community notification and the compilation of evidence of support for the requested street should it be determined eligible

For Guidelines and Procedures Effective Aug



- Serve as liaison to any community organizations within whose boundaries the requested street segment or adjacent segments exist

If the request is found to be eligible, the requester will be responsible for gathering evidence of support using forms provided by the Department.

The requester must acknowledge these responsibilities by signing the application. The requester must also notify in advance any Neighborhood Organizations within whose boundaries the requested street segment and the immediately adjacent street segments exist, and submit proof of notification with the request. Please contact the Austin Transportation Department for guidance regarding notification.

Do not submit petitions or other evidence of support with your application. Petitions or letters of support gathered prior to the eligibility determinations will not be accepted. Applications will be evaluated on a biannual schedule; however, the schedule and process do not preclude the installation of RPP when and where it is deemed necessary outside the procedures of this program.

Eligibility:

The determination of a street's eligibility for RPP consideration is a two step process.

Step One:

1. The street must be a public street under the jurisdiction of the City of Austin.
2. The street must not be designated as an alley.
3. The requested street segment is not within the area bounded by Interstate 35, Riverside Drive, Barton Springs Road, Lamar Boulevard, and 15th Street.
4. Residential units exist along at least one side of the requested street segment.
5. The request must not be a duplicate request or overlap with any other active request.
6. The existing curbs along the street segment are not fully regulated by other RPP zones, valet zones, commercial loading zones, or other specific use designations.
7. Residential units along the requested street segment are not physically prevented from having direct access to the requested street. This includes, but is not limited to, cliffs or very steep hill faces, fencing, walls, design of the building, and other similar barriers to access.
8. On-street parking along the street segment is not fully restricted due to safety, mobility, or security issues.

If the request meets all of the eligibility criteria in Step One, then an evidence of support petition will be sent to the requester to begin the Step Two evaluation process.

(Continued on next page)

Step Two:

1. At least 60% of all properties along the street must indicate support for RPP on the evidence of support petition. ***Do not submit petitions or other evidence of support with your application. Petitions or letters of support gathered prior to the eligibility determinations will not be accepted.***
2. The need for RPP during the requested days and times of days is validated by parking surveys.
 - a. At least 75% of all available legal parking spaces are occupied by a parked vehicle; and,
 - b. At least 25% of all available legal parking spaces are occupied by commuter or non-resident vehicles as determined by license plate survey. License plate information for residents is collected at the time of petitioning and is compared to license plate information collected during the parking surveys. License plate information is used for no other purposes.

Establishing RPP and Sale of Permits

Once an application receives Step Two approval, a letter will be sent to all properties along the requested street segment announcing the approval of the RPP request and the approximate date the parking restrictions will be installed. The letter will also include information about the program, the purchasing of RPP stickers and/or hang tags, and other pertinent information.

RPP Request Schedule

<i>Process Step</i>	<i>Round "A"</i>	<i>Round "B"</i>
Deadline for request submission	June 1	December 1
Step One eligibility determined Evidence of support petitions and maps issued	August 1	February 1
Completed evidence of support petitions due	October 1	April 1
Petition verification and parking surveys completed Step Two eligibility determined	December 1	June 1
Notification of adjacent properties occurs RPP permit distribution begins	December	June
RPP sign installation occurs Enforcement begins two weeks after sign installation	January	July
Annual renewal of RPP Permits	January	July



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Application

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Each application must contain the completed information indicated in both Part A and Part B. The application will be processed according to the policies and procedures for the Residential Permit Parking Program in effect as of the date of the application.

Part A – Requested Street Information

Each application must include the name of the street to be studied as well as the limits of the study. Parking studies will be conducted only within the limits indicated. Do not use block ranges for limits.

Requested Street:

From (Cross Street):

To (Cross Street):

Requested Restrictions by Days of Week and Times of Day:

Limited to two time periods

Example:

Mon – Fri 7 AM to 5 PM

Sat 1 PM to 6 PM

Part B – Requester Information

I agree to be the requester of record for this application. I have read the policies and procedures governing the Residential Permit Parking Program and agree to carry out to the best of my abilities the duties and responsibilities associated with being the requester of record. I have notified the affected Neighborhood Association(s) of my intent to submit this application and have attached documentation of that notification.

Printed Name:					
Address:					
City, State, ZIP:					
Daytime Phone:		E Mail:			
Signature:				Date:	